



Thank you for providing employment verification for the Lease to Locals incentive program.

Please review this application carefully as there are three sections that need to be completed

- (1) Tenant information
- (2) Employment Verification
- (3) Property information

Along with this application each tenant is required to provide:

- A Copy of Driver's License or other government issued photo ID
- Employment Verification
 - Copy of two most recent paystubs from all jobs, including part-time & seasonal positions, OR;
 - Employer verification of employment if the paystubs do not show the hours worked, OR;
 - Employer offer letter from any job(s) started in the last 3 months, OR;
 - Self-employment information for ANY amount of Schedule C, partnership or S Corporation income

(1) Tenant information

Please provide information for all adult tenants in the property:

	Applicant 1	Applicant 2	Applicant 3
Full Name:			
Email Address:			
Phone:			
Mailing Address:			
Street Address:			

Please list all other members of your household that are under 18.

Name	Age	Relationship

(2) Employment Verification

For Applicant 1

	Job 1	Job 2	Job 3
State one: Local employment, non-local employment, unemployed, self-employed:			
Working within Summit County? (Y/N):			
Physical address of employment:			
Annual Salary, or monthly (pre-tax) income:			
How many hours / week?			
If self-employed, state type of work, and where work/clients are based:			

For Applicant 2

	Job 1	Job 2	Job 3
State one: Local employment, non-local employment, unemployed, self-employed:			

Working within Summit County? (Y/N):

Physical address of employment:

Annual Salary, or monthly (pre-tax) income:

How many hours / week?

If self-employed, state type of work, and where work/clients are based:

For Applicant 3

State one: Local employment, non-local employment, unemployed, self-employed:

Working within Summit County? (Y/N):

Physical address of employment:

Annual Salary, or monthly (pre-tax) income:

How many hours / week?

	Job 1	Job 2	Job 3

If self-employed, state type of work, and where work/clients are based:

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(3) Property Information

1. Please provide the address of the rental property below.

2. Please provide the name and contact information of the property owner below.